



The Foundation and its donors believe innovative and creative approaches to teaching can benefit our students. To this end, the Foundation developed the Innovative Teaching Grant Program.

APPLICATION GUIDELINES

Please read carefully to fully understand guidelines and expectations.

- **Application Deadline:** April 1st, 2022 through the Google Form link below.
 - <https://forms.gle/StZo1dyNPDjtpwg29>
- **Notification of Recipients:** Recipients will be notified approximately 8 weeks from the application deadline.
- **Date for Awarding Funds:** Funds for approved applications are payable the first week of June. Funds will be available in the appropriate account assigned by Aubrey ISD. *Recipients must adhere to all Aubrey ISD budget guidelines.*
- **Length of Project:** The projects are funded for twelve (12) months. Any unexpended funds will revert to the Aubrey Education Foundation after the twelve (12) month period.
- **Applicant eligibility:** Projects are limited to Aubrey ISD's established curriculum framework for professional personnel working directly with children, including teachers, counselors, librarians, and nurses. In the case of team-based proposals, a Project Director **must** be designated to assume overall administrative responsibility for the project, and all related correspondence will be so directed. *Simultaneous funding of projects for the same individual, department, team, or campus will not occur.*
- **Eligible Projects:** All projects must address needs, challenges, and concerns to enhance the learning experience. The identified need must be aligned with the instructional goals of the District's instruction plan. Projects will be judged based on their potential to impact instruction. Funds **may not** replace normal funding from tax-based sources. *Products purchased with grant funds become the property of the District, not the individual(s).* The proposal **must** describe some quantitative and/or qualitative methods to evaluate the success of the project. Also, expenses for consumable or single events must be justifiable. **Awards will not be made for technological requests, including computers, laptops, iPads, Kindles, and other related devices.**
- **Application Review:** Applications shall be reviewed by a designated foundation Committee. Before review, the Aubrey ISD Curriculum and Instructional Staff will screen projects to assure compliance with District Guidelines, **not** for the selection of recipients.
- **Recipient Requirement: PLEASE NOTE:** Recipients that received grants in 2021 must provide an evaluation or summary of the project grant results prior to submitting this application. 2021 recipients must provide an evaluation or summary of the project grant results at the end of the academic year for which the grant funding was awarded or by May 1, 2023. The summary can be a brief written document submitted by email. You may also be asked to present your evaluation implementation to our AEF Board. **Failure to submit a summary will exclude the recipients from future grant consideration.**



Aubrey Education Foundation 2022 Innovative Teaching Grant Application

- **Guidelines for Completing the Application:**

The project is appropriate for submission if the following questions can be answered in the affirmative:

- Is the project important to learning?
- Is the project congruent with the District's Strategic Plan?
- Can the project be done?
- Are the objectives measurable?

Helpful tools

- Proofread your grant application.
- Recheck for accuracy, budget items, and figures.
- Submit clean copies of the application.
- No applications received after the deadline will be accepted for grant review.
- Prioritize your budget items with the most needed placed first.
- Additional items required to implement the project (question 4) by district pertain to equipment, staffing, existing material, or material/equipment to be purchased or made available by the district. Please list any and all collaborative efforts by the district.
- If your intent is to apply yearly for partial funding and build a program/project over multiple years, please indicate, and explain the timeframe within questions 1 and 5.



**Aubrey
Education
Foundation**

**Aubrey Education Foundation
2022 Innovative Teaching
Grant Application**

Name of Project Chairman: _____ Email Address: _____

Is this a team proposal? Yes No *(If yes, list team members below with email addresses.)*

Title of Proposed Project: _____

Anticipated Date of Implementation: _____

Anticipated Date of Completion: _____

Total Dollar Amount Requested: _____

Applicant Signature: _____ Date: _____

Principal Signature: _____ Date: _____

NOTE: Review of proposals is anonymous. This cover sheet will not be included as a part of the actual selection process by the Programs Committee. Consideration of your request will be based entirely on the following proposal.



Do NOT include campus or teacher name in this application.

**AUBREY EDUCATION FOUNDATION
APPLICATION FOR INSTRUCTIONAL ENHANCEMENT INITIATIVES**

DIRECTIONS: If an appendix is needed for supplemental material, it must be limited to a maximum of three (3) pages.

Project Title: _____
Grade Level: _____ Subject: _____
Implementation Date: _____ Evaluation Date: _____
Total Amount of Request: _____ Date of Proposal: _____

Please keep page alignment.

NOTE: Awards will not be made for technological requests, including computers, laptops, iPads, Kindles and other related devices. Technology grant requests must be made through the AEF Technology Grant Application.

1. Briefly describe this project and the need for it. **(10 points)**



2. Explain how this project meets the instructional goals of the District and Campus Plans. **(50 points)**

a. What are the major objectives of this project?

b. What teaching methods will be used to implement this project?

c. What method will be used to determine whether or not your objectives have been achieved and your project is useful?

3. What grade level(s) will be affected by this project? Approximately how many students will benefit from this project? What is the potential for expansion of this project to other grade levels and/or schools? **(15 points)**

