

**STUDENT TRANSPORTATION SERVICES  
RFP #2019ST-VENDOR QUESTIONS AND RESPONSES**

<b>Questions and Responses</b>	
<b>1</b>	<p><b>Question:</b> Please provide a copy of the current transportation contract (s) including any extensions with listing of rates for 19/20 SY.</p> <p><b>Response:</b> <a href="#">Contract &amp; Amendment.pdf</a></p>
<b>2</b>	<p><b>Question:</b> Please provide copy of last 3 months detailed transportation invoices (in Excel if possible)</p> <p><b>Response:</b> <a href="#">3 Month Billing.pdf</a></p>
<b>3</b>	<p><b>Question:</b> Please list total annual amount paid to transportation vendor over the last 3 years</p> <p><b>Response:</b> 18/19-\$1,019,387 17/18-\$981,293 16/17-\$855,987</p>
<b>4</b>	<p><b>Question:</b> Is District pleased with current level of service? What areas would District like to see improvement in?</p> <p><b>Response:</b> <i>As with all school district operations Aubrey ISD would like see improvement in its transportation services. Aubrey ISD would like to see improvements in efficiency of the routes, increased staffing for bus routes and a transportation supervisor in the office during normal business hours and route times. Aubrey ISD would also like to see increased communication with stakeholders when routes are delayed or issues arise.</i></p>
<b>5</b>	<p><b>Question:</b> Does current provider have sufficient number of drivers and monitors?</p> <p><b>Response:</b> <i>No</i></p>
<b>6</b>	<p><b>Question:</b> Currently, how many monitors and drivers are required to sufficiently service this contract?</p> <p><b>Response:</b> <i>21 drivers with 3 willing to do midday routes and 12 monitors. Additional drivers for activity trips.</i></p>
<b>7</b>	<p><b>Question:</b> Does District anticipate any changes to transportation program (bell times, etc) over the contract term proposed in the RFP?</p> <p><b>Response:</b> <i>The District is scheduled to open a 3<sup>rd</sup> elementary school in August 2020. Also, all pre-k classes will change from half day to full day, eliminating the need for pre-k midday routes.</i></p>
<b>8</b>	<p><b>Question:</b> Please advise of any significant changes from the current contract to the one proposed in the RFP.</p> <p><b>Response:</b> <i>No significant changes known at this time.</i></p>
<b>9</b>	<p><b>Question:</b> Please advise on the annual amount of assessed liquidated damages from each of the past two school years. Any so far this school year?</p> <p><b>Response:</b> <i>We are not aware of any damages.</i></p>

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<b>10</b>	<p><b>Question:</b> Please provide description of the District facility that is available for Contractor use. Does the Contractor have to pay a monthly lease and who pays the utilities? Can maintenance be done out of this facility?</p> <p><b>Response:</b> <i>The District will provide a manager's office and breakroom located in the Central Administration building. This is at no charge to the Contractor. The utilities are paid by the District.</i></p> <p><i>Parking is uncovered and unfenced. There are 3 lots on the Central Administration Campus. 2 buses are kept at the Middle School and 2 at the High School for daily shuttles and athletic trips.</i></p> <p><i>There is not a building available for maintenance on buses.</i></p>
<b>11</b>	<p><b>Question:</b> How many days of service are scheduled for the 20/21 SY, is a calendar available?</p> <p><b>Response:</b> <i>173 estimated. 20/21 SY calendar to be available Spring 2020.</i></p>
<b>12</b>	<p><b>Question:</b> We were not able to locate on the website the Bid Attachments referenced in the RFP - can you provide these, or refer us to where they are posted?</p> <p><b>Response:</b> <i>Posted online. <a href="#">Bid Attachments</a></i></p>
<b>13</b>	<p><b>Question:</b> When submitting a student transportation proposal, should the Student Transportation Services RFP pdf or an online version be used?</p> <p><b>Response:</b> <i>Please submit the hard copy version by mailing or delivering it to 415 Tisdell Lane, Aubrey TX 76227.</i> <b><i>No online RFPs will be accepted.</i></b></p>
<b>14</b>	<p><b>Question:</b> Please provide any information regarding current drivers/monitors wages and benefits. Current pay range, starting pay to top pay.</p> <p><b>Response:</b> <i>A starting wage of \$16.15 per hour is the only information provided to us by the current vendor.</i></p>
<b>15</b>	<p><b>Question:</b> Current Fleet List with year, make model, size, and equipped with wheelchairs or air conditioning.</p> <p><b>Response:</b> <i>According the current contract, buses are an average of 8 years old and have functioning heat and air conditioning.</i> <b><i>Aubrey ISD currently does not own any buses.</i></b></p>
<b>16</b>	<p><b>Question:</b> Please provide annual estimated number of trips, hours and miles for non-route field trips, shuttles, middays, work programs and McKinney Vento, etc.</p> <p><b>Response:</b> <i>The 2019 trip detail is from end of Feb through the end of school year. Records were unavailable prior to the first date shown on the list.</i> <a href="#">2019 Trip Details</a> <a href="#">Routes &amp; Route Info.pdf</a></p>
<b>17</b>	<p><b>Question:</b> Are the drivers, bus monitors or any other employee categories represented by a labor union/collective bargaining agreement? If so, please provide a copy of the agreement.</p>

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	<b>Response:</b> <i>No</i>
<b>18</b>	<b>Question:</b> Is the District or Contractor using a computer routing system? If so, what system?  <b>Response:</b> <i>Yes, Versitran.</i>
<b>19</b>	<b>Question:</b> Does the District provide the fuel?  <b>Response:</b> <i>Yes, we issue Voyager fuel cards for every bus.</i>
<b>20</b>	<b>Question:</b> Does the District own fuel tanks? If not, where is the fuel purchased?  <b>Response:</b> <i>No. The fuel is purchased at local gas stations.</i>
<b>21</b>	<b>Question:</b> Does the District provide the telephone system?  <b>Response:</b> <i>Yes</i>
<b>22</b>	<b>Question:</b> How many car seats are currently needed?  <b>Response:</b> <i>1 Car seat</i>
<b>23</b>	<b>Question:</b> How many harnesses are currently needed?  <b>Response:</b> <i>0 Harnesses</i>
<b>24</b>	<b>Question:</b> Does the District currently provide any radio transmission equipment, such as antennas, tower space, repeaters or licenses? If so, please describe.  <b>Response:</b> <i>Yes, 2-way radio system</i>
<b>25</b>	<b>Question:</b> What is the anticipated growth of the District?  <b>Response:</b> <i>Consistently 3-5% over the past several years. Anticipated to double the rooftops within District over the next 10 years.</i>
<b>26</b>	<b>Question:</b> Cameras  <b>Response:</b> <i>Currently buses have 3 cameras. The District in this RFP requires that the camera coverage be sufficient to monitor all bus activities.</i>

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<b>27</b>	<p><b>Question:</b> Bus Discipline</p> <p><b>Response:</b> <i>The District currently coordinates discipline for bus incidents with the transportation department. Campus Administration makes final determination and notifies appropriate parties of assigned discipline.</i></p>
<b>28</b>	<p><b>Question:</b> Activity Buses</p> <p><b>Response:</b> <i>The Superintendent has requested the awarded vendor explore the possibility of housing 3 activity buses (capacity 24-30) that the District would pay to wrap with AISD logo. These buses would count toward the 10 activity bus requirement. The District would have the option to purchase the buses at the end of the contract at market value.</i></p>
<b>29</b>	<p><b>Question:</b> Maintaining white fleet</p> <p><b>Response:</b> <i>The District currently maintains its own white fleet. If vendor is willing to maintain all District vehicles, please include that in your RFP with the additional cost associated with the white fleet.</i></p> <p><i>Includes:</i></p> <ul style="list-style-type: none"><li><i>2016 Chevrolet 350 Dually</i></li><li><i>2008 Ford pickup</i></li><li><i>2017 Chevrolet Suburban</i></li><li><i>2017 Chevrolet Traverse</i></li><li><i>2007 (2) Chevrolet Suburbans</i></li><li><i>2006 GMC Sierra-Police</i></li><li><i>2019 Dodge Charger-Police</i></li><li><i>2019 Chevrolet Tahoe-Police</i></li><li><i>2001 Chevrolet Suburban</i></li></ul>
<b>30</b>	<p><b>Question:</b> Are drivers employed by the District or awarded vendor?</p> <p><b>Response:</b> <i>All drivers, benefits and substitutes are to be procured by the awarded vendor. Please provide starting wage including benefits offered.</i></p>
<b>31</b>	<p><b>Question:</b> What type of parent communication system does the District use?</p> <p><b>Response:</b> <i>The District uses Remind and Blackboard for mass communications to parents and staff. The District uses the TxEIS software suite for student information.</i></p>
<b>32</b>	<p><b>Question:</b> What type of tracking system will the District require?</p> <p><b>Response:</b> <i>The District requests a system that parents could access the bus location at any time on either an app or a website.</i></p>

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<b>33</b>	<p><b>Question:</b> Do coaches or any other staff members drive buses?</p> <p><b>Response:</b> <i>Currently most coaches and activity sponsors are licensed to drive buses. However, according to DOT restrictions only field trips during the day or on the weekends typically fall within those guidelines. Most athletic events that go into the late evening hours will require a driver.</i></p>
<b>34</b>	<p><b>Question:</b> Is the District willing to purchase its own bus fleet?</p> <p><b>Response:</b> <i>The option has not been researched but we encourage the bid to be priced both ways.</i></p>
<b>35</b>	<p><b>Question:</b> Does the District have space to build a maintenance shop onsite? Is the District willing to help with construction cost?</p> <p><b>Response:</b> <i>Yes, the Central Admin Campus has available space for construction of a shop and all cost sharing proposals would need to be School Board approved.</i></p>
<b>36</b>	<p><b>Question:</b> Office Staff</p> <p><b>Response:</b> <i>The District requires that there be no less than 1 manager in the office during office and route hours.</i></p>
<b>37</b>	<p><b>Question:</b> Is the District open to considering alternative fuel options?</p> <p><b>Response:</b> <i>The District is open to any method the awarded vendor feels is most efficient. Diesel has been historically used because of the convenient availability at all local stations.</i></p>