

Maintenance and Custodial Criteria

Addendum

Aubrey ISD wants to make sure that all Maintenance and Custodial RFP submissions have an equal opportunity to address the criteria for the Request for Proposal Ranking for submission on March 2, 2020. The posted RFP included the following criteria.

- a. Contract Price – 30%
- b. The reputation of the Contractor and the Contractor’s services and references – 25%
- c. The quality of the Contractor’s services – 25%
- d. The Contractor’s past relationship with the District – 10%
- e. The total long-term cost to the District – 10%

The District is amending the published criteria in the Request for Proposal to the following in order to align with the Board approved criteria. The Board approved the RFP criteria in the Regular Board Meeting held on December 18, 2019.

PROPOSAL EVALUATION FORM	
In order to receive point credit for any criterion listed below, proposals must include evidence that the specific requirement has been met. This evidence may take the form of written documentation, videotape, or any other form required by the RFP. The quality and completeness of those submittals will be judged by the evaluation committee to determine the appropriate score to be awarded.	
	ASSIGNED POINTS
Contract Price	0-20
The reputation of the Contractor and the Contractor’s services and references	0-15
The quality of the Contractor’s services	0-15
Qualities of the vendor's goods and services	0-15
The total long-term cost to the District	0-10
The extent to which the goods & services meet the District's needs	0-10
The Contractor’s past relationship with the District	0-5
The impact on the ability of the District to comply with laws and	0-5

rules relating to historically underutilized businesses	
Consideration of location of the vendor's principal place of business	0-5
Total	100

To allow all Maintenance and Custodial companies that submitted an initial proposal to provide supplemental information addressing any of the evaluation criteria, the District will set a deadline for additional information to be submitted through email by 5:00 P.M. on April 9, 2020. Additional information should be emailed to ehough@aubreyisd.net. The subject line should read Supplemental Information: Maintenance and Custodial RFP.