



Monaco Elementary School

2020-21

Return to Learn Plan

Monaco Elementary School

These plans highlight specific processes or procedures unique to Monaco.

- *The Aubrey ISD Return to Learn 2020 Plan covers district-wide information.*
- *All procedures in the District Plan (masks, distancing, screening, notifications, etc.) apply to all campuses.*

Visitors to Campus

- We request that no one visit the campus unless it is absolutely necessary.
- We encourage parent conferences and meetings to be conducted via an online platform such as Zoom.
- Any visitor will have a health screening questionnaire completed and a temperature check and will be required to remain in the office area.

Arrival

- Doors will open to students at 7:15 a.m.
- Teachers will be in their rooms and ready to greet students at the door with a temperature check and hand sanitizer at: 7:15 a.m.
- Parents will screen their children for COVID symptoms before sending their children to school each day.
- Staff will complete the COVID screener daily before coming to work.
- Students and staff will enter the building with appropriate face covering (mouths AND noses covered), which should remain on while in the building among others (K-2 students in common areas).
- If students enter the cafeteria to get breakfast, they must be wearing a mask. They will take their food back to the classroom and eat before school begins.
- Attendance will be taken promptly to assess who is attending in person, or virtual.
- Pledges and announcements will be broadcast daily.

Dismissal

Car and Walkups

- Students will remain in their classrooms until their ride has arrived and been identified.
- Students will be dismissed INDIVIDUALLY from classrooms
- Once the student's ride arrives, the classroom teacher will be notified and they will release the student to the car rider/walk-up cone.
- The staff members will confirm the identity of the person picking up a child via a photo ID at the vehicle based on the student's registration form and who is permitted to pick the child up from school.

Kindergarten and 1st Grade Car Riders and Walkups

- Kindergarten & 1st grade students who are car riders or walk ups will go to the gym, where they will be separated and monitored while they wait for their rides.
- The same car and walkups procedure described above will be used with Kindergarten and 1st grade students.

Bus Riders/Daycare Riders

- Bus and daycare riders will be dismissed from their classrooms by bus numbers and escorted by the teacher on duty.

Lunch

- Students will wash their hands with soap and water before going to lunch.
- Tables are marked for availability. Students will sit in one spot that is marked as available.
- Students must remain in their seats and raise their hand if they need something.
- Children need to be sitting behind their shields, which are placed at their spot.
- Tables will be sanitized in between each grade level.

Transitions

- Students will be required to wear a face covering while in common areas, and will use hand sanitizer as they ENTER AND LEAVE the classroom with each transition.
- Students will wash their hands at least twice a day with soap and water.
- Students must maintain their distance individually when traveling in classroom lines through the hallway.

Bathroom

- Classes will have structured times to go to the bathroom, in an effort to avoid crossing other classes in the hallway and bathroom area.
- Students will only be allowed to enter into the bathroom two at a time.
- They MUST wash their hands before returning to their line, and have their face covering properly in place.

- If a student needs to leave class independently for an emergency visit, they need to adhere to social distancing and cleaning guidelines in place while away from the classroom and before returning.

Specials

- Teachers in the special classes will disinfect their areas between classes.
- Students will sanitize their hands as they enter and leave each classroom. Masks must be worn to ALL Specials classes each day.

Classroom Resources

Class Library

- Students will use hand sanitizer before visiting the library.

Content Manipulatives and Supplies

- Students will not share supplies. There will be NO community buckets for crayons, markers, pencils, glue, etc.
- Students MAY use counters, cubes, etc. **IF** they are separated into individual, labeled baggies for each student *to use as their own*. These manipulatives will be cleaned/sprayed regularly.

Desk Shields

- Students will keep shields at their desks/tables in the classroom.
- These will be placed individually at each student's work space and used accordingly for proper distancing and safety.
- Students will be trained to work within their space appropriately and not lean around or outside them to visit with neighbors.
- Shields will be disinfected (sprayed) at the end of each day by campus custodial staff.

Cleaning Supplies

- Cleaning supplies: hand sanitizer, soap, spray, wipes, etc. will be provided to each teacher for use.

Recess Procedures

- Only one grade level is allowed on a playground at one time.
- The Playground will be divided into zones and one class in the grade level will be assigned to a zone each day.
- At least 2 teachers will be on duty at a time.
- Sanitize hands before and after the kids go to and leave the playground.
 - Individual classes will not mix while at recess.
 - Individual classes will stay in a defined area.
 - Students will not use or share personal equipment.
 - Students may use the permanent equipment installed on the playground but social distancing does need to be followed.