

# Dual Credit Student Registration Form

YEAR: 2022-2023

Students cannot register for college level courses until they meet minimum passing standards under the provisions of the state of Texas

_____ Last Name	_____ First Name	_____ Middle Initial	_____ High School
_____ NCTC Student ID Number	_____ NCTC Username (last name, first initial, 6 digit number)		_____ Graduation Date
_____ Phone Number	_____ EMAIL Address		_____ Birthday

**I understand:**

- \*Dual Credit student records are governed by the Family Educational Rights and Privacy Act (FERPA), which states the student owns his/her educational record from the first semester of enrollment, regardless of age.
- \*Student's signature permits NCTC Office of Admissions to disclose mid-term and final grades in addition to general admission information to the high school, parents, and/or legal guardians. A letter grade will be recorded on his/her permanent college transcript.
- \*NCTC has an established attendance policy and excessive absences will place the student at risk.
- \*ACADEMIC FREEDOM is practiced at NCTC which allows faculty and students to pursue whatever inquiry deemed important without fear of censorship. Within a college environment, students may encounter adult language and images, different philosophical viewpoints and belief systems.
- \*A student must exhibit and maintain the maturity and social behavior necessary for enrollment in college level courses.
- \*All Students Including Free Reduced Grant Recipients that drop or withdraw from a course once classes begin, during any semester MAY be responsible for paying a portion of the tuition.
- \*I am responsible for the accuracy of my schedule and that I may be administratively removed from any course for which I have not met the pre-requisites, or have not been approved by my high school, or have not met the standard testing requirements provided by the state.
- \*I am responsible for making payment and understand the options available for making payment, that my enrollment is not complete until payment is made, and that I may be dropped from classes if payment is not made.
- \*I am responsible for dropping or withdrawing. I understand that I must talk with my counselor and then submit required Add/Drop or Withdrawal Form to NCTC Dual Credit Coordinator.
- \*I am responsible for abiding by the NCTC Student Code of Conduct including Title IX Laws and Regulations.
- \*I have attended or reviewed a Parent/Student Orientation for NCTC's Dual Credit Program.

**Grades**

\*A grade of a "C" or better is required in ALL college courses for continued enrollment in the dual credit program, however, some special CTE programs may have higher requirements. Students not making a "C" or better will NOT be permitted to enroll the following long semester: Fall, Spring, or both Summer terms.  
\*Students enrolled in Fire, EMS, and Cosmetology programs are required to have a numeric grade of 75 or higher in each specialized course of the program to continue coursework in that field.

**ALL students are responsible for purchasing their own textbooks, including Free Reduced Grant recipients.**

Fall	Spring	Summer	Course (HIST)	Number (1301)	Section (0851)	Title	@ HS	@ NCTC	Online

\*\*NCTC's Title IX policies related to acts of sexual misconduct, sexual discrimination and sexual harassment pertain to all students including Dual Credit.

\_\_\_\_\_  
Student signature Date

\_\_\_\_\_  
Parent Signature Date

Officially Registered Date: \_\_\_\_\_ By: \_\_\_\_\_

<p>1. Does this student currently qualify for F&amp;R status?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>2. If this Dual Credit Student has any of the following situations <u>YOU MUST</u> notify the NCTC Dual Credit Department immediately!</p> <ul style="list-style-type: none"> <li>• In School Suspension</li> <li>• Placement in the District Alternative Education Program</li> <li>• Totally withdrawn from the school</li> <li>• Sexual Misconduct incident</li> </ul> <p>_____ High School Counselor/Representative Signature</p> <p>_____ Date</p>
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